



# आईटीआई लिमिटेड

नेटवर्क सिस्टम्स यूनिट

सामाग्री प्रबंधन विभाग

F-100, पश्चिम विंग  
दूरवाणीनगर, बेंगलूर - 560 016, भारत.

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ISO 9001 : 2015 प्रमाणित युनिट

# ITI LIMITED

Network Systems Unit

Materials Management Dept.

F-100, West Wing,

Dooravaninagar, Bengaluru - 560 016, India.

Tel : +91 (80) 2566 0502, 2566 0508

E-mail : materials\_nsu@itiltld.co.in

ISO 9001 : 2015 Certified Unit



ITI Web-Site/ Govt. Portal

## ENQUIRY

NSU 4J 50 Y

DATE 25 10 2024

Dear Sir / Madam, please quote your best price and delivery for supply/service of the following item/s,

SL. NO.	Item Description as per Technical Specifications	Qty.	
1	Transportation of consignments by road transportation service from Rae Bareli (UP state)/Srinagar (J & K)/ Delhi to various parts of the country.	Estimated trips-310 Trips	
	<b>Please refer following enclosures before submitting tender:</b> <b>Annexure-A:</b> General Terms & Conditions for submission of Tender. <b>Annexure B:</b> Tender Document <b>Annexure C:</b> Price Bid	<b>Annexure D:</b> NSU Bank Mandate <b>Annexure E:</b> Additional Instructions for Vendor to register in ITI Limited euniwizarde portal.	
<b>Special Note: Please refer tender document vide Ref. No: ITI/NSU/ASCONPH-IV/TransportationTender/01 dt. 25-10-2024</b>			
Tender Due Date	15-11-2024, 14:00 Hrs.	Tender Opening Date	15-11-2024, 15:00Hrs.
Tender Opening Venue	Materials Management Dept., N.S. Unit, I.T.I. Ltd., Dooravaninagar, Bengaluru- 560 016		
Scope of Work	ITI/NSU/ASCONPH-IV/TransportationTender/01 dt. 25-10-2024		
Delivery and penalty	ITI/NSU/ASCONPH-IV/TransportationTender/01 dt. 25-10-2024		
Terms of Payment (TOP)	ITI/NSU/ASCONPH-IV/TransportationTender/01 dt. 25-10-2024		
PBG	The successful bidders shall submit a Performance Bank Guarantee (PBG) from a Scheduled Bank to ITI for an amount equal to 5% of Estimated tender value (including GST) valid throughout contract period + 60 days within 15 days from date of issue of PO/Rate contract.		
Compliance	Point-wise compliance to each item/ Clause mentioned in Tender Document.		
Validity of the offer	180 days from the last date of submission of Bid.		
Splitting of Order	As per tender document: ITI/NSU/ASCONPH-IV/TransportationTender/01 dt. 25-10-2024		
Earnest Money Deposit	As per tender document: ITI/NSU/ASCONPH-IV/Transportation Tender/01 dt. 25-10-2024 towards EMD deposit in favors of ITI Limited payable at Bangalore valid for 225 days and tender fee 5900/-. MSEs exempted from EMD & tender fee but should submit bid securing declaration form.		

- All other terms and conditions as per Tender Document vide Tender refer No: ITI/NSU/ASCONPH-IV/TransportationTender/01 dt. 25-10-2024
- It is mandatory that, Bidder should submit quote (rate/km) for all the types of VEHICLES (5MT,7MT,9MT) and for all the ROUTES in a group.
- L1 price for each group (Group A, Group B and Group-C) will be based on the average price quoted for all types of vehicles (5MT,7MT and 9MT) in each group.

For ITI Ltd., N S Unit,

**Note: Offers should be submitted online as per tender documents.**  
**For submission of online Bid & Procedure to be followed visit (<https://itilimited.ewizard.in>)**  
**All Vendors have to register in website & pay the tender processing fee if required(<https://itilimited.ewizard.in>) for submitting online BID.**

*B. M. D. S.*  
25/10/24  
**Additional General Manager**  
(MM)-NS



ENCLOSURE TO ENQUIRY No. NSU 4J 50 Y DATE: 25-10-2024

1. **PRICES:**

- (a) ITI Ltd., is planning to have long term tie up with limited vendors, who can supply the item with good quality, prompt delivery and at lowest price. Hence, you may quote in such a way that a long-term relationship is possible.
- (b) Prices must be per unit as called for in the enquiry and should be on FOR ITI/FOR destination basis as the case may be and inclusive of Insurance charges.
- (c) ITI Ltd., under normal circumstances, may not negotiate for the price. Hence you are requested to quote your best price in the original quotation itself.
- (d) Any counter terms and conditions are not binding on us unless ITI Ltd., agree to the same in writing.
- (e) In case of an order issued on you, the ordered rate should be firm till the completion of the order. In case where the market prices are going down beyond 5% of the ordered rate or decrease in the statutory levies, the same should be passed on to ITI Ltd.
- (f) Vendors should deliver the materials to ITI Ltd., Stores/the destination as mentioned in the P.O. ITI Ltd., will not take the responsibility of clearing the goods from the carriers godown/office/Railway Station/Airport, etc.
- (g) If the supplier supplies the same item at a lower rate to any of their customers during the pendency of execution of ITI Ltd., Purchase Order/ Order Amendment, the supplier should voluntarily come forward and reduce the price.
- (h) The validity of your offer should be for a minimum period of (As per main sheet No NSU 4J 50 Y) from the date of opening the tender.
- (i) Any Plant/division of ITI reserves the right for placement of Repeat Order if required within one year of original PO date.

2. **TERMS OF PAYMENT:**

- (a) Payment will be made for the accepted quantity within (As per main sheet No NSU 4J 50 Y) from the date of receipt of the material / services at our Stores / Destination.
- (b) No payment will be made for the rejected quantity.
- (c) In case you fall under SSI as per DIC, please mention the same in all your quotations / invoices indicating also the certificate number. This is essential if in the unlikely event of delay in payment, you would like to claim preferential payment as an S.S.I

3. **INSPECTION: (As per main sheet No NSU 4J 50 Y)**

- (a) ITI reserves the right to split the purchase order among the vendors who are capable of meeting the Quality, Delivery and Cost requirements. Preference will be given to the vendors with well-maintained and proven Quality Assurance.
- (b) We are planning to reduce inspection time with self-certification scheme for the vendors who keep up good quality leading to "ship to stock system".
- (c) Inspection of the material at our works/site will be final. ITI reserves the right to inspect the material at any other standard testing center authorized by us.
- (d) We or our representative including our customer may if required preliminarily inspect the product at vendor's premises. Such verification shall not absolve the vendor of the responsibility to provide the acceptable product nor shall preclude subsequent rejection during the final inspection at our works/site. It is the responsibility of every vendor to ensure that only the inspected materials conforming to our specifications / drawings / requirements are supplied.
- (e) The supplies shall be from the latest batch of production. Batch Number should be indicated on the item/ packet / test certificate and accompanying delivery challan / test certificate.
- (f) Test Certificate/check list should accompany each supply. Consignments without test certificate, if asked for, are liable for rejection. Rejected material should be collected immediately (within 30 days) after our intimation by giving two days prior notice for completing the necessary excise formalities. You should make arrangements to collect the material either personally OR through your authorized representatives. ITI does not take any responsibility to send the material back to you. After 90 days from the date of rejection intimation to you the material will be scrapped at your risk if not collected.

4. **SAMPLES:**

Those tenderers, who have not supplied the material against any of earlier orders, should submit FREE SAMPLES clearly indicating enquiry reference. Free samples along with your offer is preferable. In case of a Purchase Order on you, bulk supply should commence only after approval of samples and other approval formalities including infrastructure clearance.

5. **WARRANTY:**

ITI Ltd., is an ISO accredited company. All our equipment systems have a warranty of (As per main sheet No NSU 4J 50 Y) from the date of dispatch to our customer. Hence, the warranty of your products should be for a minimum period of (As per main sheet No NSU 4J 50 Y) from the date of supply if not specified explicitly. Within this warranty period, if any of your components/subsystem is found defective during our manufacturing process/system testing/installation & commissioning/operation of our equipment in the field, the same is to be replaced free of cost immediately by you. Warranty specified in the P.O. to be reckoned as final.

6. **GENERAL:**

- (a) We reserve the right to accept or reject any or all offers and to order full or part quantities or cancellation thereof without assigning any reason whatsoever.
- (b) Successful tenderer only will be intimated by post through letter of intent / firm orders.
- (c) Canvassing by tenderers in any form including un-solicited letters against tenders submitted or post-tender corrections shall render their tenders liable for summary rejection.
- (d) Any Plant/division of ITI reserves the right for placement of Repeat Order if required within one year of original date.

7. **DELIVERY SCHEDULE: (As per main sheet No NSU 4J 50 Y)**

- (a) Please indicate minimum lead-time required, manufacturing capacity and the quantity that can be reserved for us.
- (b) **Liquidated Damages Clause:** Time is the essence of contract and the materials, against an order arising out of this enquiry must be delivered by the supplier according to the delivery schedule indicated in the P.O. In case of any change, the supplier should inform us in advance and obtain our approval to the revised delivery schedule. Should the supplier fail to deliver the material or part thereof as per the delivery schedule, or any extension thereof, we shall be entitled at our option either to recover from the supplier as penalty a sum equivalent to @ 0.5% of undelivered portion of work order value per week (fraction of week will be consider as one week) for such delay or part thereof the item delayed (subject to a maximum of 10% of the undelivered portion of the work order value) and purchase the material elsewhere at the risk and cost of the defaulted suppliers. Delivery schedule specified in the P.O. will be final.

**8. LOCAL REPRESENTATION:**

Please indicate your local representative's address, telephone, Fax No., of the person to be contacted, in the offer.

**9. TECHNICAL CATALOGUE:**

The Technical Catalogue in English should be submitted. In the event of any change in the technical catalogue, updated version may be sent to us immediately. It is essential that you simultaneously take up the same with approval authority and their approval copy sent to us.

**10. GOVERNING LAW:**

All suits shall be instituted in a court of competent jurisdiction at Bangalore and in case of arbitration, the Indian Arbitration Conciliation Act, 1996 is applicable.

*Santhya* 25/10/24  
Additional General Manager (MM)

**ANNEXURE-B**



**NS UNIT**

(A Govt. of India Undertaking)

Dooravaninagar. P.O. Bengaluru – 560 016

Tel : 080 - 28503639, Fax: 080 –28503653

[www.itiltd.in](http://www.itiltd.in)

[materials\\_nsu@itiltd.co.in](mailto:materials_nsu@itiltd.co.in)

**Tender Ref No: ITI/NSU/ASCONPH-IV/Transportation Tender/01**

**TENDER FOR TRANSPORTATION OF CONSIGNMENTS BY ROAD TRANSPORTATION SERVICE  
FROM RAEBARELI (UP STATE)/ SRINAGAR (J & K)/DELHI TO VARIOUS PARTS OF THE  
COUNTRY.**

**[Two Bid System]**

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## TENDER FOR TRANSPORTATION OF CONSIGNMENTS BY ROAD TRANSPORTATION SERVICE FROM RAEBARELI (UP)/ SRINAGAR (J&K)/ DELHI TO VARIOUS PARTS OF THE COUNTRY

### 1. INTRODUCTION

ITI Limited, a Public Sector Undertaking under the Department of Telecommunications, Ministry of Communications, is a leading Telecom equipment manufacturer and solution provider in India. The major customers are BSNL, BBNL, MTNL, Defense, Paramilitary forces, Railways, Banks, Central & State Govt. departments, Institutions and research organizations. ITI has a pan India business footprint supported by the network of its Manufacturing units & MSP (Marketing, Services and Project) units at various locations.

ITI Limited has been undertaking various projects in all fields of telecommunications and information technology and also continuously deploying new technologies in the field of Telecom, ICT, Networking, e-Governance etc. ITI has diversified its operation and has been executing Turnkey projects in the field of Smart Infrastructure, Bharat net, Defense Network Rollout etc.

This Tender is being floated for - Transportation of Consignments by Road Transportation Service from Raebareli (UP State)/ Srinagar (J & K)/Delhi to various parts of the Country.

The bidders shall quote their minimum rate for transportation of the electronic items and accessories from premises of ITI Limited Ltd, Raebareli (UP State) / Srinagar (J & K)/ Delhi to various designated Consignee's as per the price bid format.

### GENERAL INFORMATION

SI No	Description	Information
1.	Reference no. of tender document	ITI/NSU/ASCONPH-IV/TransportationTender/01
2.	Scope of work	Transportation of Electronic Items and accessories to various places in the Indian states.
3.	Date of uploading of tender document	25-10-2024
4.	Mode of submission of tender	ITI Limited uniwizard Portal <a href="https://itilimited.ewizard.in">https://itilimited.ewizard.in</a>
5.	Last date & time for submission of bids	15-11-2024 at 2 PM.
6.	Date & time of opening of technical bids	15-11-2024 at 3 PM.
7.	Opening of financial bids	Will be intimated later
8.	Tender fee	5,900/- Micro small Enterprise (MSE) organizations are exempted from EMD.

SI No	Description	Information
9.	Earnest money deposit (EMD) in the form of demand draft/ bankers' cheque/ E-Payment/ EMD Bank Guarantee Format	Group A: Estimated price –Rs. 3.99 Lakhs (Incl. GST) Group B: Estimated price – Rs. 10.08 Lakhs (Incl. GST) Group C: Estimated price – Rs.2.31 Lakhs (Incl. GST)  <b>Total EMD value for all Groups – 16.38 Lakhs (Incl. GST)</b> (The EMD has to remain valid for a period of 45 days beyond the final bid validity period) Micro small Enterprise (MSE) Organizations are exempted from EMD. But bid securing declaration form need to be submitted. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD and tender fee. Traders are excluded from the purview of this Policy.
10.	Address for bid submission	<a href="https://itilimited.ewizard.in">https://itilimited.ewizard.in</a> All the vendors must register in website and pay the registration fee if required.
11.	Validity	180 days from the last date of submission of bid
12.	Performance bank Guarantee	5% of Estimated tender value (including GST) valid throughout contract period + 60 days within 15 days from date of issue of PO/Rate contract
13.	Contact person	AGM-A -For Technical Queries: <a href="mailto:sarvanshsinha_nsu@itilttd.co.in">sarvanshsinha_nsu@itilttd.co.in</a> AGM-MM-For other queries: <a href="mailto:materials_nsu@itilttd.co.in">materials_nsu@itilttd.co.in</a> , <a href="mailto:udhayanavns_crp@itilttd.co.in">udhayanavns_crp@itilttd.co.in</a>
14.	Estimated cost	Group A: Estimated price –Rs. 3.99 Crores (Incl. GST) Group B: Estimated price – Rs. 10.08 Crores (Incl. GST) Group C: Estimated price – 2.31 Crores (Incl. GST) <b>Total estimated Tender cost Approx. Rs. 16.38 Crores (Incl. GST).</b>
15.	PRE-BID MEETING/QUERY	Pre bid meeting will be conducted at M/S ITI LTD., C/o HQ 5 Signal Group, Delhi Cantt. New Delhi -110010 or through VC or Query can be sent through Email to AGM-A: <a href="mailto:sarvanshsinha_nsu@itilttd.co.in">&lt;sarvanshsinha_nsu@itilttd.co.in&gt;</a>

**2. The tender is invited in TWO BIDs, consisting of Technical Bid (PART A) and Price/Commercial Bid (PART B).**

### **2.1 THE TECHNICAL BID (PART-A)**

The Technical Bid (PART-A) without the Price shall contain the following details:

Tender documents shall be filled, signed and uploaded through uniwizarde portal. The submitted Tender shall consist of the following:

- (i) Cover note by the Bidders indicating the name of the Company/Organization, address, communication details (mobile numbers, e-mail ids for correspondence), name of the contact person, designation of the Bid submission authority.
- (ii) Bidder's Profile as per **[Annexure I]**.
- (iii) All the documents regarding eligibility criteria as per clause 5 of this tender.
- (iv) Acceptance of all the terms & conditions indicated in our tender.
- (v) Bidder shall submit sealed and signed Price Bid Format (without price) **[Annexure – C]** along with technical bid.
- (vi) Bidder shall sign & stamp each page of the tender document.
- (vii) Certificate of Incorporation/ Common Carrier registration certificate/proprietorship/partnership firm.
- (viii) Copy of MSME registration certificate, if bidder is an MSE. EMD will be exempted as per the GOI guidelines.
- (ix) The Bidder shall preferably have office / agents in the state where service shall be provided. Bidder shall submit their local office details [contact person name Address, email ids, phone number] of the destination states or nearest state.
- (x) Audited financial statements/Balance sheets for the last three years (F. Y 2021-22 & 2022-23 & 2023-24) certified by CA.
- (xi) Income Tax Return for the last three financial years (F.Y 2021-22 & 2022-23 & 2023-24).
- (xii) PAN Number and GST Registration certificate.
- (xiii) Declaration by the Bidders as per **[Annexure III]**.
- (xiv) Earnest Money Deposit (EMD) - As specified in the tender shall be payable with the bid. This shall be paid through in the form of DD/Cheque/Bank Guarantee/ e-Wizard Payment gateway in favour of ITI Limited., Network Systems Unit, Dooravani Nagar, Bengaluru - 560016 along with the bid document.
- (xv) Power of attorney in the case an un-authorized representative submit the tender.
- (xvi) An integrity pact duly signed and stamped by the bidder shall be submitted. Any bid without a signed Integrity pact shall be rejected. **[Annexure-IV]**
- (xvii) Non-Disclosure Agreement duly signed and stamped by the bidder shall be submitted. Any bid without a signed Non-Disclosure Agreement shall be rejected. **[Annexure-V]**
- (xviii) An undertaking (self-certificate) that the bidder has not been blacklisted/debarred by any central/state government institution/boards **(Annexure-VI)**.



**SPECIAL NOTE:**

- *Tenders not submitted on time will not be considered and will be summarily rejected. Tender documents shall be filled and submitted in original through Uniwizard portal [all pages of tender documents to be signed and stamped submitted along with the technical bid]. The conditional tender will not be considered and will be summarily rejected.*
- *There shall not be any financial quote in the Technical Bid.*
- *Addendum to the tender document may be issued before the date of opening of Tenders to clarify the documents or to reflect modifications in the design or Tender Terms. All addendums will be issued by the authority inviting tender, which will be published in the company website and uniwizard portal.*
- *All addendum/corrigendums shall be part of the tender document and to be submitted along with technical bids through Uniwizard portal.*
- ***Bidder shall quote the basic rates and GST per km distance for transporting Electronic Items and accessories from Delhi/Raebareli/Srinagar to various places in the Indian states as per Annexure C.***
- ***Bidder can participate in any of the group(s) OR all the groups as mentioned in the tender.***
- ***The goods loaded from source shall be delivered at the designated locations. No other goods shall be loaded in the vehicle other than items taken from ITI office.***
- ***Bidder shall provide quote on DOOR-TO-DOOR DELIVERY basis.***
- ***The rates quoted by the bidder must be inclusive of labour charges, loading & unloading charges and all other incidental expenses like Tolls etc during the transportation. It is the responsibilities of the Bidder to load/unload the items.***
- *If any transporter requires the service of ITI machinery like fork lift with driver, the same shall be provided on chargeable basis which shall be finalized by ITI management from time to time if the machinery available at ITI Raebareli and Srinagar.*
- *Sub-contracting is not permitted under any circumstances.*
- *If the bidder is a registered MSME company and are eligible for any benefits under the Public Procurement policy of Govt. of India, they should submit relevant documents for the same.*
- *The Bidders are advised to visit the work spot at Delhi/Raebareli/Srinagar to get familiarized with the nature of work, before submission of the tender. No claim whatsoever on non-familiarity with the tender requirements will be entertained later on.*
- *Escalation/De-escalation clause shall be applicable based on the variations in diesel price only. No escalation on price will be paid on account of any increase in the price of manpower or material or extended period of competing the works, transportation, site locations and any other.*
- *Bidder shall have their offices/agents in the states where service shall be provided. The agents shall be available to attend any meeting/discussions scheduled by ITI within 24 hrs of meeting intimation by ITI.*
- *Bidder should submit per Km rate for 5MT, 7MT and 9MT container type vehicles and for the routes in a group(s) as per the price bid format.*
- ***L1 price for each group (Group A, Group B and Group-C) will be based on the average price quoted for all types of vehicles (5MT,7MT and 9MT) in each group.***

- *Information relating to the evaluation of bidders and recommendations concerning awards shall not be disclosed to the bidders who submitted the tender or to other persons not officially concerned with the process until the publication of the award of the contract. This undue use by any bidder of confidential information related to the process may result in the rejection of its tender and may be debarred from participating.*

### 3.2 THE COMMERCIAL BID

The Commercial Bid with the Price shall contain the following details:

**The Price/Commercial Bid** shall consist Priced Bid [**Annexure-C**] with the rate quoted in figures only. Incomplete Price bid is liable for rejection.

The rate quoted shall remain firm during the period of execution of the order and should be valid for a minimum period of one year from the date of signing contract, except for the escalation/de-escalation clause as mentioned in Clause 4 of this tender.

After completion of contract period of one year, the contract shall be extended for further one more year on mutual agreement,

### 4 ESCALATION / DE-ESCALATION CLAUSE

The Escalation /De-escalation clause shall be applicable based on the variations in diesel price per litre. The reference diesel rate shall be based on the IOCL diesel price prevailing in Delhi on the last day of the submission of tender.

The Escalation/De-escalation in rates shall be calculated as per the formula given below:

**Differential allowed = 0.25 Fuel Factor x Original rate contract/PO value x Increase/Decrease in diesel rate**  
**Reference Diesel rate**

The escalation/de-escalation clause will apply only if the diesel price variation is more than Rs.1/- from the reference rate. Escalation/de-escalation clause shall be applicable for goods uplifted from the factory from the day following the date of change of diesel price.

### 5 ELIGIBILITY CRITERIA FOR THE BIDDERS

#### COMPANY PROFILE:

The Bidder shall be a Company incorporated /registered in India under Companies Act 1956/2013/ Proprietorship/ partnership firm/ Limited Liability Partnership (LLP).

The Bidder preferably may have office / agents in the state, where the service is provided. The Local office Address, contact person name, email ids, phone number etc, shall be provided for destination state or nearest place.

Bidder shall have experience of working with any one of the following- CPWD, Railways, Defence, Department of Post, State PWDs, State/Central PSUs and Semi-Government Organizations, Private Companies entities in the same field.

## I. WORK EXPERIENCE:

Bidder shall have relevant experience in the field of transportation of material. Bidder should have work experience as indicated below:

- **Bidder shall submit PO/WO/invoice copies of last financial year, the total costing of all the PO/WO/invoice shall not be less than 80% of the estimated cost pertaining to the bidder participating group(s).**

Similar works means, bidder should have carried out transportation of material to various states for last three financial years.

- **Bidder shall submit PO/invoice copies in support of experience for last three financial years.**

## II. FINANCIAL STRENGTH

The average annual financial turnover of bidder on transportation services for the last 3 years (up to 31<sup>st</sup> March 2024) shall not be less than 30% of the estimated groupwise cost pertaining to the participating group(s). The requisite Turnover shall be duly certified by a Chartered Accountant with his seal/Signatures and registration number.

- The Bidder shall submit Audited financial statements/Balance sheets for Three years (F. Y2021-22 & 2022-23 & 2023-24) duly certified by CA

Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:

- i. Made misleading or false representation in the forms, statement, affidavits, and attachments submitted in proof of the qualification requirements, or record of submission of any false/fake documents.
- ii. Record of poor performance such as abandoning the works, not properly completing the Work Order, inordinate delays in completion, litigation history, or financial failures, etc.,

## 5. EARNEST MONEY DEPOSIT (EMD)

As specified in the tender, EMD of 1% of estimated groupwise cost for the participating group(s) shall be payable along with the bid.

EMD shall be remain valid for a period of 45 days beyond the final bid validity period.

Applicability of exemption of EMD submission to MSE firms shall be based on prevailing GoI guidelines. Bidders to submit certified copies of NSIC/MSME certificates and GoI notification along with technical bid to avail MSME exemption. MSME Bidders need to submit the **Bid securing declaration form** as per annexure.

### The EMD may be forfeited:

- If a bidder withdraws the bid after bid opening during the period of validity.
- The information provided by the bidder is found to be false/forged document have been provided. This will entail black listing of the bidder also.

**Return of Earnest Money deposit:** No interest shall be allowed on the Earnest Money deposit by the Bidder. The EMD of the unsuccessful bidder(s) will be refunded on their request after the finalization of the contract within 60 days.

**In Case L1 Backs Out:** In case bidder withdraws during the technical evaluation and before opening of financial bids, still the technical bid of such bidder(s) shall be evaluated. In case the bid is found technically suitable and happens to be L1, then also the tender has to be discharged by the bidder and EMD of the bidder shall be forfeited.

## 6. PERFORMANCE CUM WARRANTY BOND (PBG)

PBG will be submitted by the successful bidder in the form of Performance Bank Guarantee (PBG) equal to 5% of the Estimated tender value (incl. GST) through the scheduled bank of India in favour of ITI.

- PBG to be submitted within 15 days from the date of issuing PO/Rate contract to successful bidder as per above to ensure due performance and PBG should be valid for contract period +60 days.
- No interest shall be allowed on the PBG by the Bidder.

## 7. LIQUIDITY DAMAGES (LD)

If the transporter fails to deliver the material as per the delivery schedule, a penalty of Rs. 1,000/- per day for the 1st week of delay and Rs 2,000/- per day thereafter for such delay will be levied as liquidated damages.

Delivery schedule specified in the P.O/Rate contract will be final. The timelines for completing the work shall be as defined in the P.O/Rate contract. released to the successful bidder and any delay shall trigger LD clause as mentioned above.

Delay attributed to Force Majeure or enhancement in the scope of work by the way of modification or delay on the part of ITI in the clearing the site, furnishing of clarification, supply of ITI materials etc. shall not attract LD.

## 8. TERMINATION, AGREEMENT AND NOTICE PERIOD

The agreement shall be pre-determinable during its currency by either party giving notice in writing of the intention to terminate the contract provided that the notice period shall not be less than three months from the date of serving the notice.

In case of default in complying with the terms of agreement entered by the transporter satisfactorily or for non-provision of vehicles as and when required, penalties are liable to be levied and any alternate arrangement made will be at the risk and cost of the transporter and all the expenses incurred thereon shall be to the transporter's account. If the services continue to be unsatisfactory, the contract is liable to be terminated without any further notice. On termination of the contract or any such action of the transporter, the PBG will stand forfeited.

## 9. TERMS AND CONDITIONS

The contract is for Transportation of Electronic Items and accessories from Delhi/Raebareli/Srinagar to various places in the India states on door delivery basis.

The period of contract will be for 1 year from the date of signing the contract. After 1 year, on mutual agreement, the contract may be extended for further 1 year/completion of works.

1. Bidder shall quote the basic rates and GST per km distance for transporting Electronic Items and accessories. The goods loaded from Delhi/Raebareli/Srinagar shall be delivered at the consignee locations. No other goods shall be loaded in the vehicle other than items taken from Delhi/Raebareli (UP State)/Srinagar (J &K).
2. All rates shall be quoted on DOOR – TO - DOOR DELIVERY basis including labour charges, Loading, Unloading charges and other incidental charges like Tolls, FOV, LR etc.,
3. Trans-shipment of material may be allowed as a special case in case of accidents, breakdown of vehicles, non - accessibility of the actual destination sites by the same vehicle after taking approval from ITI.
4. ITI shall provide forklift with driver only for loading and unloading at ITI Raebareli/Srinagar. In case, ITI does not provide, it is the responsibilities of the Bidder to arrange to load/unload the items without any extra expense.
5. ITI shall provide open insurance policy for the materials to be transported. However, Insurance related to Vehicle, third party, etc., will be in bidder's scope.
6. The transporter shall be fully responsible to comply with the latest motor vehicle Act/ Rules and subsequent amendments.
7. The transporter is expected to provide the desired vehicle within 48 hrs. of request from ITI.
8. In case, transporter fails to provide the vehicle even within 48 hrs, penalty of Rs. 500/- per day will be imposed till the time the designated material is dispatched/transported by some other alternate transporter. The cost incurred while arranging/dispatching the material by alternate transporter shall be deducted from the transporter
9. Transporter shall allow ITI's representative/escort to travel in the vehicle along with the consignment free of cost, as and when required by ITI.
10. The company shall not be liable for any action direct or indirect that may be instituted by anyone against the transporter arising out of or consequent to the carriage of goods consigned to or from the Company entrusted to the transporter for transportation.
11. The material will be handed over only to the Transporter's authorized employee with valid ID card. The authorized representative shall be physically present in the premises of ITI Limited, Raebareli (UP State)/Srinagar (J &K)/Delhi, during the dispatch of consignment for coordinating various transportation activities. The transporter or his representative, employees and workers shall comply with the security regulations with regard to entry & exit to/ from ITI as well as the movement inside the premises of ITI Ltd.

12. Transporter employs will not the employs of ITI.
13. Deviation may be allowed from routes with prior information to ITI/after taking approval from ITI. In case of deviation from route, payment for the same shall be made. It should be confirmed in writing before dispatch of material mentioned in Packing Note. The freight will be paid for the farthest consignment.
14. In all case of detention, information should be given to ITI Raebareli/Srinagar officials immediately and instructions shall be obtained from concerned Head of Dept. of ITI.
15. Full Truck Load (FTL) certificate wherever necessary will be issued by competent authority at the time of loading of material for outgoing consignments which will be enclosed as a proof of FTL along with the bills by the transporter.
16. Company reserves the right to allocate to the contract to one or more transporters at their absolute discretion without assigning any reason. In case of appointing more than one transporter, no guarantee of quantum of load can be given for any particular time/ period.
17. The transporter MUST be the **MEMBER OF INDIAN BANKERS' ASSOCIATION** during the period of contract.
18. It is the responsibility of the transporter to get proper consignee receipt of each consignment with date & rubber stamp by the ITI officials.
19. The delivery of material can be point-to-point or multiple locations falling **enroute** to the Last Consignee address.
20. ITI will select the type of vehicle required according to the material quantity at the time of transportation.
21. L1 price for each group (Group A, Group B and Group-C) will be based on the average price quoted for all types of vehicles (5MT,7MT and 9MT) in each group.
22. **It is mandatory that, Bidder should submit quote (rate/km) for all the types of VEHICLES (5MT,7MT,9MT) and for all the ROUTES in a group.**
23. If the successful bidder fails to accept the contract within specified time or fails to take up the work in accordance with the instructions of the company during the contract period, the amount of Performance Bank Guarantee by bidder will be forfeited by the company and the award of the contract in his favor will be withdrawn.
24. The transportation of assigned goods shall be completed within the stipulated time as mentioned in the PO/Rate contract.
25. LD clause shall be applicable, if work is not completed within timelines mentioned in the PO /Rate contract and from the date of instruction from ITI.

26. Bidder shall ensure the vehicle availability and depute sufficient manpower required to commence the work simultaneously at multiple sites at the same time.
27. Bidder to make arrangements at his own cost for accommodation, food, conveyance for its manpower.
28. Transporter should not lift the consignments without collecting the necessary documents like state permits, GST Invoice, E-Way bill or any other relevant documents. In case Transporter fails to collect the required documents while lifting the consignments, ITI will not be responsible for any expenditure incurred on account of this by the transporter.
29. The Transporter should collect the Consignee receipts in original with Signature, date & Seal by an officer who is In charge of the Store of the consignee and submit to ITI Ltd within 15 days of delivery.
30. It is the responsibility of the transporter to transport the goods entrusted by the Company in vehicles confirming to respective Government regulations and fully licensed on that behalf.
31. Transporter has to ensure safe delivery of the consignments irrespective of the value of consignments being or not being covered by insurance they will not have any lien on the material. The material being given for transportation will be the sole property of the company.
32. In case of the consigner wants to divert the consignment to some other location, bidder may do so after getting written instructions from the ITI on mutually agreed terms and condition.

## 10. PAYMENT TERMS AND CONDITIONS

- a) Payment shall be made based in stages on the basis of actual transportation of material.
- b) The bidder shall provide the single tax invoice based on the actual transportation of material from source to destination (at site(s)).
- c) 100% Payment term will be done within 45 days after successful completion of transportation at sites along with submission of tax invoice and receipt of documents/Proof of delivery/bills duly endorsed by ITI representative.
- d) ITI LTD reserves the right to forfeit the Performance Bank Guarantee in the event of the bidder's failure of any of the contractual obligations or in the event of termination of the contract as per terms and conditions of the contract.

### Note:

***This Tender may be cancelled/withdrawn at any stage of the tendering process without any reason and prior intimation to bidders.***

**11. SCOPE OF WORK**

Sl. No.	Description	Contract Period
1	Transportation of Electronic Items and accessories to various places in Indian states.	1 Year from date of signing of the contract with ITI

**a. TENTATIVE DESTINATION STATE WITH NUMBER OF SITES**

Sl No	From	State	District	No. of Sites
1	Raebareli (UP)	Arunachal	Dibang Valley	1
2	Raebareli (UP)	Arunachal	Anjaw	3
3	Raebareli (UP)	Arunachal	Kurung Kumey	1
4	Raebareli (UP)	Arunachal	Leparada	1
5	Raebareli (UP)	Arunachal	Lohit	1
6	Raebareli (UP)	Arunachal	Shi Yomi	1
7	Raebareli (UP)	Arunachal	Tawang	8
8	Raebareli (UP)	Arunachal	Tinisukia	3
9	Raebareli (UP)	Arunachal	Upper Siang	8
10	Raebareli (UP)	Arunachal	Upper Subansiri	6
11	Raebareli (UP)	Arunachal	West Kameng	3
12	Raebareli (UP)	Arunachal	West Siang	1
13	Raebareli (UP)	Assam	Dibrugarh	1
14	Raebareli (UP)	Assam	Sonitpur	1
15	Raebareli (UP)	Gujrat	Kutch	3
16	Raebareli (UP)	Haryana	NCR	1
17	Raebareli (UP)	Himachal	Chamba	1
18	Raebareli (UP)	Himachal	Kangra	1
19	Raebareli (UP)	Himachal	Kinaur	2
20	Raebareli (UP)	Himachal	Solan	1
21	Raebareli (UP)	Karnataka	Bengaluru	1
22	Raebareli (UP)	Meghalaya	East Khasi Hills	1
23	Raebareli (UP)	Punjab	Amritsar	2
24	Raebareli (UP)	Punjab	Faridkot	1
25	Raebareli (UP)	Punjab	Fazilka	1
26	Raebareli (UP)	Punjab	Ferozpur	3
27	Raebareli (UP)	Punjab	Gurdaspur	5
28	Raebareli (UP)	Punjab	Hosiarpur	1
29	Raebareli (UP)	Punjab	Jalandhar	1
30	Raebareli (UP)	Punjab	Ludhiana	1
31	Raebareli (UP)	Punjab	Moga	1
32	Raebareli (UP)	Punjab	Muktsar	1
33	Raebareli (UP)	Punjab	Pathankot	1
34	Raebareli (UP)	Punjab	Tarn taran	1



Sl No	From	State	District	No. of Sites
35	Raebareli (UP)	Rajasthan	Barmer	7
36	Raebareli (UP)	Rajasthan	Bikaner	11
37	Raebareli (UP)	Rajasthan	Ganganager	11
38	Raebareli (UP)	Rajasthan	Jaisalmer	10
39	Raebareli (UP)	Rajasthan	Jodhpur	5
40	Raebareli (UP)	Sikkim	East Sikkim	1
41	Raebareli (UP)	Sikkim	Gangtok	2
42	Raebareli (UP)	Sikkim	Mangan	10
43	Raebareli (UP)	Sikkim	North sikkim	1
44	Raebareli (UP)	Uttarkhand	Almora	1
45	Raebareli (UP)	Uttarkhand	Chamoli	11
46	Raebareli (UP)	Uttarkhand	Champawat	1
47	Raebareli (UP)	Uttarkhand	DDN	1
48	Raebareli (UP)	Uttarkhand	Pittoragarh	11
49	Raebareli (UP)	Uttarkhand	Pauri garhwal	1
50	Raebareli (UP)	Uttarkhand	Tehri garhwal	1
51	Raebareli (UP)	Uttarkhand	Uttarkashi	5
52	Raebareli (UP)	UP	Meerut	1
53	Raebareli (UP)	UP	Saharanpur	1
54	Raebareli (UP)	West Bengal	Darjiling	1
55	Srinagar	Srinagar	Anantnag	2
56	Srinagar	Srinagar	Bandipora	5
57	Srinagar	Srinagar	Baramullah	13
58	Srinagar	Srinagar	Budgam	1
59	Srinagar	Srinagar	kulgam	1
60	Srinagar	Srinagar	Kupwara	21
61	Srinagar	Srinagar	PULWAMA	3
62	Srinagar	Srinagar	Srinagar	1
63	RBL/Srinagar	Jammu	Doda	2
64	RBL/Srinagar	Jammu	Jammu	5
65	RBL/Srinagar	Jammu	Kathua	6
66	RBL/Srinagar	Jammu	Kishtwar	1
67	RBL/Srinagar	Jammu	Poonch	7
68	RBL/Srinagar	Jammu	Rajouri	8
69	RBL/Srinagar	Jammu	Ramban	3
70	RBL/Srinagar	Jammu	Reasi	1
71	RBL/Srinagar	Jammu	Samba	3
72	RBL/Srinagar	Jammu	Udampur	1
73	RBL/Srinagar	Ladakh (UT)	Kargil	2
74	RBL/Srinagar	Ladakh (UT)	Leh	16

**Note:**

- All the sites may be at around 100-150 Kms away (On average) from the district HQ.

- The transporter shall consider labours charges at all locations and Crane services at 50% of these sites for loading and unloading of Materials, in the quote for all type of terrains.

**b. DELIVERY TIMELINES**

Sl. No	Source State	Destination State	Estimated Delivery Period
1.	Srinagar	Leh & Ladakh	5 Days
2.		Himachal Pradesh	5 Days
3.		Jammu	5 Days
4.		Kashmir	5 Days
5.		Punjab	5 Days
6.		Rajasthan	5 Days
7.	Raebareli	Leh & Ladakh	15 Days
8.		Himachal Pradesh	15 Days
9.		Jammu & Khasmir	15 Days
10.		Uttar Pradesh	5 Days
11.		Sikkim	10 Days
12.		Uttarakhand	10 Days
13.		West Bengal	10 Days
14.		Arunachal Pradesh	15 Days
15.		Assam	10 Days
16.		Meghalaya	15 Days
17.		Rajasthan	5 Days
18.		Gujarat	5 Days
19.		Haryana	5 Days
20.		Punjab	5 Days
21.	Bangalore (Karnataka)	10 Days	
22.	Delhi	Raebareli	5 Days
23.		Sri Nagar	5 Days

## ANNEXURE- I

## BIDDER'S PROFILE

Sl.No.	Description	Details To be filled by Bidders
1.	Name Of The Company/Organisation under which Bidder is Trading	
2.	Address of the Company/Organisation	
3.	Name of Contact Person, Designation, Email-Id and Mobile Number	
4.	Type of the company a) Public Limited b) Private Limited c) Partnership Concern d) Individual/Proprietary e) Any other (pl Specify)	
5.	Whether bidder is a MSME? If Yes, Mention Number	

I/We certify that to the best of my/our knowledge, the particulars furnished above are true. It is understood that the information furnished will be treated as confidential and will not be divulged to unauthorized persons.

Place :

Date :

Bidder's Company Seal :

Authorized Signatory's Signature :

Authorized Signatory's Name and Designation :

## ANNEXURE- II

## ANNUAL FINANCIAL TURN OVER FOR LAST THREE YEARS.

Sl. No.	Financial year	Turnover	Average of three years
1	2021-22		
2	2022-23		
3	2023-24		

**Note:**

In addition to the above, the applicant has to submit the following documents/information,

- a. Copy of the balance sheets
- b. Copy of the valid GST no.
- c. Copy of the PAN.
- d. Other relevant details if any.

***The requisite Turnover certificate shall be duly certified by a Chartered Accountant with his seal /Signature and Registration No.***

**Signature of the bidder with Seal**

**ANNEXURE-III**

**DECLARATION OF BIDDERS**

FROM,

TO

1. I/We..... have read the conditions of the tender and tender documents attached here to and agree to abide by such conditions. I/We offer to do..... at the rates quoted in the attached schedule to complete the works on or before the dates mentioned in the schedule for completion of works.
2. I/We further agree to sign an agreement, bind to abide by the general conditions of the contract, and to carry out all works according to the specifications laid down in the tender papers. I/We hereby pay the earnest money of .....by demand draft/banker’s cheque. I/We bind myself/ourselves to deposit the security deposit [Performance security] as prescribed within 15 days after receiving the notice that the contract has been awarded to me/us failing which I/We have no objection to the forfeiture of the earnest money in full; otherwise said earnest money shall be retained by the said company towards security deposit as specified in the conditions. I/We further bind myself /ourselves to execute the Tender document and to commence the work with 15 days after issue of the Purchase order in writing as aforesaid failing I/We agree to the company forfeiting the earnest money and security deposit deposited with them. The accepting authority shall also be at liberty to cancel the acceptance of the tender if I/We fails to deposit the security amount as specified or to execute an agreement or to start work as stipulated in the tender documents.
3. I/We hereby enclose a declaration of my/our experience of execution of works of similar nature and magnitude carried out by me/us in the prescribed Performa, and also the income tax and sales tax clearance certificates.
4. The offer shall remain open for acceptance by the Accepting Authority for a **period of 6 months** from the date of opening of the tender. **[180 days]**

Date:

Signature of bidder  
with the seal of the firm

witness.....

(Name in block letters)

Power of attorney in case the tender is signed by the authorized nominee must be enclosed.

Address:

Occupation:

## ANNEXURE-IV

## PRE CONTRACT INTEGRITY PACT

PURCHASE ENQUIRY/ORDER No.

THIS Integrity Pact is made on.....day of .....20.

**BETWEEN:**

ITI Limited having its Registered & Corporate Office at ITI Bhavan, Dooravaninagar, Bangalore – 560 016 and established under the Ministry of Communications, Government of India (hereinafter called the Principal), which term shall unless excluded by or is repugnant to the context, be deemed to include its Chairman & Managing Director, Directors, Officers or any of them specified by the Chairman & Managing Director in this behalf and shall also include its successors and assigns) ON THE ONE PART

**AND:**

..... represented by.....Chief Executive Officer (hereinafter called the Contractor(s), which term shall unless excluded by or is repugnant to the context be deemed to include its heirs, representatives, successors and assigns of the bidder/contract ON THE SECOND PART.

**Preamble**

WHEREAS the Principal intends to award, under laid down organizational procedures, contract for ..... of ITI Limited (name of the Stores/equipments/items). The Principal, values full compliance with all relevant laws of the land, regulations, economic use of resources and of fairness/ transparency in its relations with its Bidder(s)/ Contractor(s).

In order to achieve these goals, the Principal has appointed an Independent External Monitor(IEM), who will **monitor** the tender process and the execution of the contract for compliance with the principles as mentioned herein this agreement.

WHEREAS, to meet the purpose aforesaid, both the parties have agreed to enter into this Integrity Pact the terms and conditions of which shall also be read as integral part and parcel of the Tender Documents and contract between the parties.

**NOW THEREFORE, IN CONSIDERATION OF MUTUAL COVENANTS STIPULATED IN THIS PACT THE PARTIES HEREBY AGREE AS FOLLOWS AND THIS PACT WITNESSETH AS UNDER:**

**SECTION 1 – COMMITMENTS OF THE PRINCIPAL**

- 1.1 The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:
- a. No employee of the Principal, personally or through family members, will in connection with the tender for or the execution of the contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the personal is not legally entitled to.
  - b. The Principal will, during the tender process treat all bidder(s)with equity and reason. The Principal will in particular, before and during the tender process, provide to all bidder(s)the same information and will not provide to any bidder(s)confidential/additional information through which the bidder(s)could obtain an advantage in relation to the tender process or the contract execution.
  - c. The Principal will exclude from the process all known prejudiced persons.
- 1.2 If the Principal obtains information on the conduct of any of its employee, which is a criminal offence under IPC/PC Actor if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary action as per its internal laid down Rules/ Regulations.

**SECTION 2 – COMMITMENTS OF THE BIDDER/CONTRACTOR**

- 2.1 The Bidder(s)/Contractor(s)commits himself to take all measures necessary to prevent corruption. He commits himself observe the following principles during the participation in the tender process and during the execution of the contract.
- a. The bidder(s)/contractor(s) will not, directly or through any other person or firm offer, promise or give to any of the Principal’s employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
  - b. The bidder(s)/contractor(s)will not enter with other bidders/contractors into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

- c. The bidder(s)/contractor(s) will not commit any offence under IPC/PC Act, further the bidder(s)/contractor(s) will not use improperly, for purposes of competition of personal gain, or pass onto others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
- d. The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of the agents/representatives in India, if any. Similarly, the Bidder(s)/Contractor(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any.
- e. The Bidder(s)/Contractor(s) will, when presenting the bid, disclose any and all payments made, are committed to or intend to make to agents, brokers or any other intermediaries in connection with the award of the contract.
- f. The Bidder(s)/Contractor(s) will not bring any outside influence and Govt bodies directly or indirectly on the bidding process in furtherance to his bid.
- g. The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or to be an accessory to such offences.

### **SECTION 3 – DISQUALIFICATION FROM TENDER PROCESS & EXCLUSION FROM FUTURE CONTRACTS**

- 3.1 If the Bidder(s)/Contractor(s), during tender process or before the award of the contract or during execution has committed a transgression in violation of Section 2, above or in any other form such as to put his reliability or credibility in question the Principal is entitled to disqualify Bidder(s)/ Contractor(s) from the tender process.
- 3.2 If the Bidder(s)/Contractor(s), has committed a transgression through a violation of Section 2 of the above, such as to put his reliability or credibility into question, the Principal shall be entitled to exclude including blacklisting for future tender/contract award process. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the Principal taking into consideration the full facts and circumstances of each case, particularly taking into account the number of transgression, the position of the transgressor within the company hierarchy of the Bidder(s)/Contractor(s) and the amount of the damage. The exclusion will be imposed for a period of minimum one year.
- 3.3 The Bidder(s)/Contractor(s) with its free consent and without any influence agrees and undertakes to respect and uphold the Principal's absolute right to resort to and impose such exclusion and further accepts and undertakes not to challenge or question such exclusion on



any ground including the lack of any hearing before the decision to resort to such exclusion is taken. The undertaking is given freely and after obtaining independent legal advice.

- 3.4 A transgression is considered to have occurred if the Principal after due consideration of the available evidence concludes that on the basis of facts available there are no material doubts.
- 3.5 The decision of the Principal to the effect that breach of the provisions of this Integrity Pact has been committed by the Bidder(s)/ Contractor(s) shall be final and binding on the Bidder(s)/ Contractor(s), however the Bidder(s)/ Contractor(s) can approach IEM(s) appointed for the purpose of this Pact.
- 3.6 On occurrence of any sanctions/ disqualifications etc arising out from violation of integrity pact Bidder(s)/ Contractor(s) shall not entitled for any compensation on this account.
- 3.7 subject to full satisfaction of the Principal, the exclusion of the Bidder(s)/ Contractor(s) could be revoked by the Principal if the Bidder(s)/ Contractor(s) can prove that he has restored/ recouped the damage caused by him and has installed a suitable corruption preventative system in his organization.

#### **SECTION 4 – PREVIOUS TRANSGRESSION**

- 4.1 The Bidder(s)/ Contractor(s) declares that no previous transgression occurred in the last 3 years immediately before signing of this Integrity Pact with any other company in any country conforming to the anti-corruption/ transparency International (TI) approach or with any other Public Sector Enterprises/ Undertaking in India of any Government Department in India that could justify his exclusion from the tender process.
- 4.2 If the Bidder(s)/ Contractor(s) makes incorrect statement on this subject, he can be disqualified from the tender process or action for his exclusion can be taken as mentioned under Section-3 of the above for transgressions of Section-2 of the above and shall be liable for compensation for damages as per Section- 5 of this Pact.

#### **SECTION 5 – COMPENSATION FOR DAMAGE**

- 5.1 If the Principal has disqualified the Bidder(s)/Contractor(s) from the tender process prior to the award according to Section 3 the Principal is entitled to forfeit the Earnest Money Deposit/Bid Security/ or demand and recover the damages equitant to Earnest Money Deposit/Bid Security apart from any other legal that may have accrued to the Principal.

- 5.2 In addition to 5.1 above the Principal shall be entitled to take recourse to the relevant provision of the contract related to termination of Contract due to Contractor default. In such case, the Principal shall be entitled to forfeit the Performance Bank Guarantee of the Contractor or demand and recover liquidate and all damages as per the provisions of the contract agreement against termination.

#### **SECTION 6 – EQUAL TREATMENT OF ALL BIDDERS/CONTRACTORS**

- 6.1 The Principal will enter into Integrity Pact on all identical terms with all bidders and contractors for identical cases.
- 6.2 The Bidder(s)/Contractor(s) undertakes to get this Pact signed by its sub-contractor(s)/sub-vendor(s)/associate(s), if any, and to submit the same to the Principal along with the tender document/contract before signing the contract. The Bidder(s)/Contractor(s) shall be responsible for any violation(s) of the provisions laid down in the Integrity Pact Agreement by any of its sub-contractors/sub-vendors/associates.
- 6.3 The Principal will disqualify from the tender process all bidders who do not sign this Integrity Pact or violate its provisions.

#### **SECTION 7 – CRIMINAL CHARGES AGAINST VIOLATING BIDDER(S)/ CONTRACTOR(S)**

- 7.1 If the Principal receives any information of conduct of a Bidder(s)/Contractor(s) or sub-contractor/sub-vendor/associates of the Bidder(s)/Contractor(s) which constitutes corruption or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer of the Principal for appropriate action.

#### **SECTION 8 – INDEPENDENT EXTERNAL MONITOR(S)**

- 8.1 The Principal appoints competent and credible Independent External Monitor(s) for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this pact.
- 8.2 The Monitor is not subject to any instructions by the representatives of the parties and performs his functions neutrally and independently. He will report to the Chairman and Managing Director of the Principal.

- 8.3 The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all product documentation of the Principal including that provided by the Bidder(s)/Contractor(s). The Bidder(s)/Contractor(s) will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The Monitor is under contractual obligation to treat the information and documents Bidder(s)/Contractor(s) with confidentiality.
- 8.4 The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the project provided such meeting could have an impact on the contractual relations between the Principal and the Bidder(s)/Contractor(s). As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in specific manner, refrain from action or tolerate action.
- 8.5 The Monitor will submit a written report to the Chairman & Managing Director of the Principal within a reasonable time from the date of reference or intimation to him by the principal and, should the occasion arise, submit proposals for correcting problematic situations.
- 8.6 If the Monitor has reported to the Chairman & Managing Director of the Principal a substantiated suspicion of an offence under relevant IPC/PC Act, and the Chairman & Managing Director of the Principal has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
- 8.7 The word '**Monitor**' would include both singular and plural.
- 8.8 Details of the Independent External Monitor appointed by the Principal at present is furnished below: -

**IEM - I**

Shri Benny John, IRS (Retd.)

**IEM – II**

Shri Atul Jundall, IFS (Retd.)

3/10 Vishesh Khand Opp. Little Fiend School Gomti Nagar,  
Lucknow-226010(UP)

Any changes to the same as required / desired by statutory authorities is applicable.

**SECTION 9 – FACILITATION OF INVESTIGATION**

- 9.1 In case of any allegation of violation of any provisions of this Pact or payment of commission, the Principal or its agencies shall be entitled to examine all the documents including the Books of Accounts of the Bidder(s)/Contractor(s) and the Bidder(s)/Contractor(s) shall provide necessary information and documents in English and shall extend all help to the Principal for the purpose of verification of the documents.

**SECTION 10 – LAW AND JURISDICTION**

- 10.1 The Pact is subject to the Law as applicable in Indian Territory. The place of performance and jurisdiction shall be the seat of the Principal.
- 10.2 The actions stipulated in this Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.

**SECTION 11 – PACT DURATION**

- 11.1 This Pact begins when both the parties have legally signed it. It expires after 12 months on completion of the warranty/guarantee period of the project / work awarded, to the fullest satisfaction of the Principal.
- 11.2 If the Bidder(s)/Contractor(s) is unsuccessful, the Pact will automatically become invalid after three months on evidence of failure on the part of the Bidder(s)/Contractor(s).
- 11.3 If any claim is lodged/made during the validity of the Pact, the same shall be binding and continue to be valid despite the lapse of the Pact unless it is discharged/determined by the Chairman and Managing Director of the Principal.

**SECTION 12 – OTHER PROVISIONS**

- 12.1 This pact is subject to Indian Law, place of performance and jurisdiction is the Registered & Corporate Office of the Principal at Bengaluru.
- 12.2 Changes and supplements as well as termination notices need to be made in writing by both the parties. Side agreements have not been made.
- 12.3 If the Bidder(s)/Contractor(s) or a partnership, the pact must be signed by all consortium members and partners.
- 12.4 Should one or several provisions of this pact turn out to be invalid, the remainder of this pact remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

12.3 Any disputes/ difference arising between the parties with regard to term of this Pact, any action taken by the Principal in accordance with this Pact or interpretation thereof shall not be subject to any Arbitration.

12.4 The action stipulates in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.

In witness whereof the parties have signed and executed this Pact at the place and date first done mentioned in the presence of the witnesses:

For PRINCIPAL

For BIDDER(S)/CONTRACTOR(S)

.....  
(Name & Designation)

.....  
(Name & Designation)

Witness

Witness

1) .....

1).....

2) .....

2).....

## ANNEXURE – V

**MUTUAL NON- DISCLOSURE AGREEMENT**

This Agreement is made as of the ----- 2024 between ITI Ltd. having its registered and corporate office at Dooravani Nagar, Bangalore-560016

And -----hereinafter called ITI Ltd. which expression shall unless repugnant to the subject or the context mean and included its successors, nominees or assigns and (M/s. -----) a company having its registered office at ----- herein after called "The Bidder" which expression shall unless repugnant to the subject or the context mean and include its successors, nominees or assigns.

Whereas in order to pursue the mutual business purpose of this particular Consultancy as specified in Exhibit A (the "Business Purpose"), ITI Ltd. and M/s ----- recognize that there is a need to disclose to one another certain information, as defined in Para 1 below, of each party to be used only for the Business purpose and to protect such confidential information from unauthorized use and disclosure.

In consideration of the other party's disclosure of such information, each party agrees as follows:

This Agreement will apply to all confidential and proprietary information disclosed by one party to the other party, including information listed in Exhibit A attached hereto and other information which the disclosing party identifies in writing or otherwise as confidential before or within thirty days after disclosure to the receiving party ("Confidential information").

Information consists of certain specifications, designs, plans, drawings and /or technical information, and all copies and derivatives containing such information, that may be disclosed to one another for and during the purpose, which a party considers proprietary or confidential ("Information"). Information may be in any form or medium, tangible or intangible, and may be Communicated/disclosed in writing, orally, or through visual observation or by any other means to one party (hereinafter referred to as the receiving party) by the other party (hereinafter referred to as one disclosing party). Information shall be subject to this Agreement, if it is in tangible form, only if clearly marked as proprietary or confidential as the case may be, when disclosed to the receiving party or, if not in tangible form, its proprietary nature must first be announced, and it must be reduced to writing and furnished to the receiving party within thirty (30) days of the initial disclosure.

M/s ----- and ITI Ltd hereby agreed at during the Confidentiality Period:

ITI Ltd. RFP. No. \_\_\_\_\_

The receiving party shall use Information only for the Purpose, shall hold Information in confidence using the same degree of care as it normally exercises to protect its own proprietary information, but not less than reasonable care, taking into account the nature of the Information, and shall grant access to Information only to its employees who have a need to know, but only to the extent necessary to carry out the business purpose of this project as defined in exhibit A, shall cause its employees to comply with the provisions of this Agreement applicable to the receiving party, shall reproduce Information only to the extent essential to fulfilling the purpose, and shall prevent disclosure of information to third parties.

Upon the disclosing party's request, the receiving party shall either return to the disclosing party all Information or shall certify to the disclosing party that all media containing Information have been destroyed. Provided, however. That an archival copy of the Information may be retained in the files of the receiving party's counsel, solely for the purpose of proving the contents of the Information.

The foregoing restrictions on each party's use or disclosure of Information shall not apply to Information that the receiving party can demonstrate was independently developed by or for the receiving party without reference to the Information, or was received without restrictions; or

has become generally available to the public without breach of confidentiality obligations of the receiving party; or

was in the receiving party's possession without restriction or was known by the receiving party without restriction at the time of disclosure; or

is the subject of a subpoena or other legal or administrative demand for disclosure; provided, however that the receiving party has given the disclosing party prompt notice of such demand for disclosure and the receiving party reasonably cooperates with the disclosing party's efforts to secure and appropriate protective order; or

is disclosed with the prior consent of the disclosing party; or

was in its possession or known to it by being in its use or being recorded in its files or computers or other recording media prior to receipt from the disclosing party and was not previously acquired by the receiving party from the disclosing party under an obligation of confidence; or

the receiving party obtains or has available from a source other than the disclosing party without breach by the receiving party or such source of any obligation of confidentiality or non-use towards the disclosing party.

Each party agrees not to remove any of the other party's Confidential Information from the premises of the disclosing party without the disclosing party's prior written approval. Each party agrees to exercise extreme care in ITI Ltd. RFP. No. \_\_\_\_\_ protecting the confidentiality of any confidential information, which is removed, only with the disclosing party's prior written approval, from the disclosing party's premises. Each party agrees to comply with any and all terms and conditions the disclosing party's may impose upon any such approved removal, such as conditions that the removed confidential information and all copies must be returned by a certain date, and that no copies are to be made off of the premises.

Upon the disclosing party's request, the receiving party will promptly return to the disclosing party all tangible items containing or consisting of the disclosing party's confidential information all copies thereof.

Each party recognizes and agrees that all of the disclosing party's confidential information is owned solely by the disclosing party (or its licensors) and that the unauthorized disclosure or use of such confidential information would cause irreparable harm and significant injury, the degree of which may be difficult to ascertain. Accordingly, each party agrees that the disclosing party will have the right to obtain an immediate injunction enjoining any breach of this agreement, as well as the right to pursue any and all other rights and remedies available at law or in equity for such a breach.

Access to information hereunder shall not preclude an individual who has seen such information for the purpose of this agreement from working on future projects for the receiving party which relate to similar subject matters provided that such individual does not make reference to the information and does not copy the substance of the information during the confidentiality period. Furthermore, nothing contained herein shall be construed as imposing any restriction on the receiving party's disclosure or use of any general learning, skills or know how developed by the receiving party's personnel under this agreement, if such disclosure and use would be regarded by a person of ordinary skill in the relevant area as not constituting a disclosure or use of the information.

As between the parties, all information shall remain the property of the disclosing party. By disclosing information or executing this agreement, the disclosing party does not grant any license, explicitly or implicitly, under any trademark, patent, copyright, mask work protection rights, trade secret or any other intellectual property right. THE DISCLOSING PARTY DISCLAIMS ALL WARRANTIES REGARDING THE INFORMATION, INCLUDING ALL WARRANTIES WITH RESPECT TO INFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS AND ALL WARRANTIES AS TO THE ACCURACY OR UTILITY OF SUCH INFORMATION.

Execution of this agreement and the disclosure of information pursuant to this agreement does not constitute or imply any commitment, promise, or inducement by either party to make any purchase, or sale or to enter into any additional agreement of any kind.

Either party's failure to enforce any provision, right or remedy under this agreement shall not constitute a waiver of such provision, right or remedy.

This Agreement will be construed in, interpreted and applied in accordance with the laws of India.

M/s ITI Ltd. has sole rights for the feasibility report submitted by M/s. -----for its use with another successful bidder for next Phase (if any). If there is any conflict between earlier clauses and this clause, then this clause shall prevail.

That in case of any dispute or differences, breach & violation relating to the terms of the agreement. The said matter or dispute, difference shall be referred to sole arbitration of Chairman ITI Ltd or any other person appointed by him. That the award of the arbitrator shall be final and binding on both parties. In the vent of such arbitrator to whom the matter is originally referred to is being transferred or vacates his office on resignation or otherwise or refuses to do work or neglecting his work or being unable to act as Arbitrator for any reasons whatsoever, the Chairman ITI Ltd shall appoint another person to act as Arbitrator in place of outgoing Arbitrator and the person so appointed shall be entitled to proceed further with the reference from the stage at which it was left by his predecessor. The M/s ----- will have No Objection in any such appointment, that arbitrator so appointed is employee of ITI Ltd. The said Arbitrator shall act under the Provisions of the Arbitrator and Conciliation Act, 1996 or any statutory modifications or reenactment there of any rules made thereof.

This Agreement and Exhibit A attached hereto constitutes the entire agreement of the parties with respect to the parties' respective obligations in connection with Information disclosed hereunder and supersedes all prior oral and written agreements and discussions with respect thereto. The parties can amend or modify this agreement only by a writing duly executed by their respective authorized representatives. Neither party shall assign this Agreement without first securing the other Party's written consent.



This Agreement will remain in effect for one year from the date of the last disclosure of Confidential Information., at which time it will terminate, unless extended by the disclosing party in writing.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by Their duly authorized officers or representatives.

(M/s-----)

Signature  
Name  
Designation  
ITI Ltd RFP No.  
Exhibit A

(M/s ITI Ltd.)

Signature:  
Name:  
Designation:

Business Purpose:

Confidential Information of M/s. ITI Ltd. w.r.t RFP No. \_\_\_\_\_

All sites and their related information.

All information shared in oral or in written form by ITI Ltd. with M/s -----

Information downloaded or taken in physical form shall be returned/destroyed after use not copied.

ITI Ltd: .....

(Bidder)  
Sign & Stamp

M/s -----

Sign & Stamp

**ANNEXURE-VI**

**DECLARATION THAT THE BIDDER HAS NOT BEEN BLACKLISTED/DEBARRED**

Place:

Date:

To,

<name and address>

Ref: Tender Notification no dated

Subject: Declaration of Bidder being not blacklisted

Dear Sir,

It is certified that our firm/company or any of our entity is not black listed/Debarred from doing business or put on holiday list etc by any Govt. Organization / PSUs for any reason. However, if we fail to complete the awarded work / fulfil the Tender conditions or if any of the information submitted by our company or its employee or associate, proves to be false, ITI Ltd shall be free to take action / black list our firm / company notwithstanding of taking any other legal action.”

Place:

Date:

Bidder's Company Seal:

Authorized Signatory's Signature:

Authorized Signatory's Name and Designation

## ANNEXURE-VII

**POWER OF ATTORNEY**

(Shall be provided on Rs.100/- stamp paper)

Know by all men by these presents, We (Name of the Bidder and address of their registered office) do hereby constitute, appoint and authorize Mr. / Ms (name and residential address of Power of attorney holder) who is presently employed with us and holding the position of ..... as our Attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connect ion with or incidental to our Proposal for "Request for Proposals for " .....Bid Number: <..... > including signing and submission of all documents and providing information / responses to the Department, representing us in all matters before Department, and generally dealing with the Department in all matters in connection with our Proposal for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said Attorney pursuant to this Power of

Attorney and that all acts, deeds and things done by our aforesaid Attorney shall and shall always be deemed to have been done by us.

For,

Name:

Designation:

Date &amp; Time:

Seal:

Business Address:

Accepted,

(Authorized Signatory)

(Name, Title and Address of the Attorney)

**Note:** The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.

- The Power of Attorney shall be provided on Rs.100/- stamp paper.
- The Power of Attorney should be supported by a duly authorized resolution of the Board of Directors of the company Bidder authorizing the person who is issuing this power of attorney on behalf of the Bidder.

**ANNEXURE-VIII**

**FORM OF BID-SECURING DECLARATION**

Date:

[RFP No.....]

To  
The ITI LIMITED  
NS Unit  
Bengaluru 560016

We, the undersigned declare that:

We understand that, according to your conditions, Bids must be supported by a Bid-securing Declaration. We accept that we are required to pay the bid security amount specified in the Term and Condition, failure to do so will automatically exclude us from being eligible for Bidding or submitting Bid in any contract with the employer for the period of two years if we are in breach of our obligation(s) under the term and condition prescribe for ticketing vide invitation letter no: .....

- a) Have withdrawn our Bid during the period of Bid validity specified by the Bidder in the Form of Bid; or
- b) Having not accepted the correction of errors in accordance with the instructions to Bidders ITB or
- c) Having been notified of the acceptance of our Bid by the Employer during the period of Bid validity.
- i) Fail or refuse to furnish the performance security in accordance with the ITT, or
- ii) Fail or refuse to execute the contract in accordance with the ITB.

We understand this Bid-Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of

- i) Our receipt of your notification to us of the name of the successful Bidder: or
- ii) Thirty (30) days after the expiration of our Bid.

Sign and Seal

Name of Authorized Official

Legal Stamp



## ANNEXURE –IX

## EMD BANK GUARANTEE PROFORMA

1. As agreed under the relevant terms and conditions of Enquiry Ref \_\_\_\_\_ dt \_\_\_\_\_ (hereinafter called the said Enquiry) between M/s. ITI Ltd., NS Unit, Dooravani Nagar, Begaluru-560016, India. (Hereinafter called the Purchaser) and M/s. \_\_\_\_\_ (hereinafter called the Bidder) for supply of \_\_\_\_\_, the Bidder hereby agrees to furnish EMD against supply performance by way of an irrevocable Bank Guarantee for Rs. \_\_\_\_\_ (Rupees. \_\_\_\_\_). We \_\_\_\_\_ (indicate the name of Bank) (hereinafter referred to as 'THE BANK' at the request of the Bidder do hereby undertake to pay to the Purchaser, an amount not exceeding Rs. \_\_\_\_\_ (Rupees. \_\_\_\_\_) against any loss or damage caused to or suffered or would be caused to or suffered by the Purchaser, by reasons or breach by the said Bidder of any of the terms or conditions contained in the said Enquiry.
  
2. We \_\_\_\_\_ (indicate the name of the Bank) do hereby undertake to pay the amount due and payable under this Guarantee without any demur, merely on a demand from the Purchaser stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the Purchaser, by reason of breach by the said Bidder of any of the terms and conditions contained in the said Enquiry or by reason of the Bidder's failure to perform the said Enquiry. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee shall be restricted to an amount not exceeding Rs. \_\_\_\_\_ (Rupees. \_\_\_\_\_).
  
3. The Bank further agrees that the Purchaser shall be the sole judge as to whether the said Bidder has committed any breach or breaches of any of the terms and conditions of the contract and the extent of loss, damage, costs, charges and expenses caused to or suffered by or that may be caused to or suffered by the Purchaser on account thereof, and the decision of the Purchaser that the said Bidder has committed such breach or breaches and as to the amount or amounts of loss, damage costs, charges and expenses caused to or suffered by or that may be caused to or suffered by the Purchaser from time to time shall be conclusive, final and binding on the Bank.
  
4. We undertake to pay to the Purchaser, any money so demanded notwithstanding any dispute or disputes raised by the Bidder in any suit or proceedings pending before any Court or Tribunal relating thereto our liability under this present being absolute and unequivocal.
  
5. It shall not be necessary for the Purchaser to proceed against the Bidder before proceeding against the Bank and the Guarantee herein contained shall be enforceable against the Bank notwithstanding any security which the Purchaser may have obtained or obtains from the Bidder.

6. We \_\_\_\_\_ (indicate the name of Bank) further agree with the Purchaser, that the Purchaser shall have the fullest liberty without our consent and without effecting in any manner our obligation hereunder to vary any of the terms and conditions of the said Enquiry or to extend time of performance by the said Bidder from time to time or to postpone for any time or from to time any of the powers exercisable by the Purchaser against the said Bidder and to forbear or enforce any of the terms and conditions relating to the said Enquiry and we shall not be relieved from our liability by reasons of any such variation, or extension being granted to said Bidder or for any forbearance, act or omission on the part of the Purchaser or any indulgence by the Purchaser, to the said Bidder or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
7. This Guarantee will not be discharged due to the change in the constitution of the Bank or the Bidder.
8. We \_\_\_\_\_ (indicate the name of Bank) undertake not to revoke this Guarantee during its currency except with the previous written consent of the Purchaser, in writing.
9. Notwithstanding anything contained in the foregoing clauses, our liability under this guarantee is restricted to Rs. \_\_\_\_\_ (Rupees. \_\_\_\_\_) and our guarantee shall remain in force until \_\_\_\_\_ (Date of expiry of Bid validity). Unless a demand is made against us to enforce a claim under this guarantee within three months from the date of expiry of Bid validity, all your rights under this guarantee shall be forfeited and we shall be relieved and discharged from all liability hereunder.

PLACE:

DATE:

For \_\_\_\_\_  
(indicate the name of  
Bank)

GTTI		REF NO. NSU 41 S0 Y	PRICE BID FORMAT	Annexure (C1)							
Serial No.	Route Name	From State	Destination State	5MT vehicle-Full Load (Rate/Km) Rates inclusive of all taxes except GST (in INR)	7MT vehicle-Full Load (Rate/Km) Rates inclusive of all taxes except GST (in INR)	9MT vehicle-Full Load (Rate/Km) Rates inclusive of all taxes except GST (in INR)	Total Rate= (5MT vehicle-Full Load (Rate/Km)+7MT vehicle-Full Load (Rate/Km) +9MT vehicle-Full Load (Rate/Km)) {Total=5+6+7} in INR	HSN Code for the Item	% of GST for corresponding HSN Code	GST Amount in INR	Total Value (8+11) in INR
1	Route -1	Raebareilly (UP State)	Ladakh J&K Himachal Pradesh				0			0	0
Average of all vehicles (5MT,7MT,9MT)											
Note: It is mandatory that Bidder should submit quote (rate/quote) for all the types of VEHICLES (5MT,7MT,9MT) and for all the ROUTES in a group. (All the relevant Columns to be filled with PERCENTAGE / NUMERICAL Values ONLY, ELSE will be treated as INCLUDED in FOR SUE Total Price) Quoted Price is including of Packing/Forwarding charges (if any) and Freight/Insurance charges (if any).											
<b>Terms &amp; Conditions</b>											
1. We hereby declare that the above quoted prices are correct as per the best of My/our Knowledge.											
2. The quoted rate should be valid for minimum one year from the date of PO/Rate Contract.											
3. The rate escalation/de-escalation will be as per the ESCALATION/DE-ESCALATION CLAUSE mentioned under E (Price Bid)											
4. The Rates should be on DOOR DELIVERY basis including labour charges, Loading, unloading and other incidental expenses like Toll, F.O.V, L.R, etc.											
5. In cases where GST is not quoted, equivalent RCM will be considered for taxation.											
6. Invoicing will be done based on actual distance of the warehouse store (delivery location) provided at the time of dispatch.											
7. No charges for detention of vehicles will be claimed.											
8. No other charges in any form except covered above shall be claimed.											
9. LI price for each group (Group A, Group B and Group-C) will be based on the average price quoted for all types of vehicles (5MT,7MT and 9MT) in each group.											
10. PO/rate contract will be issued group wise to the LI transporters.											
11. After completion of contract period of one year, the contract shall be extended for further one more year on mutual agreement.											

Vendor  
 25/10/24

Serial No.	Route Name	From State	Destination State	5MT vehicle-Full Load (Rate/Km) Rates inclusive of all taxes except GST (in INR)	7MT vehicle-Full Load (Rate/Km) Rates inclusive of all taxes except GST (in INR)	9MT vehicle-Full Load (Rate/Km) Rates inclusive of all taxes except GST (in INR)	Total Rate= (5MT vehicle-Full Load (Rate/Km)+7MT vehicle-Full Load (Rate/Km) +9MT vehicle-Full Load (Rate/Km)) (Total=5+6+7) in INR	HSN Code for the Item	% of GST for corresponding HSN Code	GST Amount in INR	Total Value (8+11) in INR
<p>TRANSPORTATION</p> <p>TRANSPORTATION OF ELECTRONIC ITEMS AND ACCESSORIES TO VARIOUS PLACES IN THE INDIAN STATES - Outgoing consignments from ITI Limited, Raebareilly (UP State)/Srinagar (J &amp; K)/Delhi to below mentioned State/Region.</p>											
<p>VENDOR NAME</p>											
1	Route-1	Raebareilly (UP State)	Punjab Haryana Gujarat Rajasthan Bangalore (Karnataka) Delhi/Gurgaon (New Veng)	0	0	0	0			0	0
2	Route-2	Raebareilly (UP State)	Uttarakhand Uttar Pradesh Assam	0	0	0	0			0	0
3	Route-3	Raebareilly (UP State)	Arunachal Pradesh Sikkim West Bengal Meghalaya	0	0	0	0			0	0
<p>Average of all vehicles (5MT/7MT/9MT)</p>											
<p>Note: It is mandatory that Bidder should submit quote (rate/km) for all the types of VEHICLES (5MT/7MT/9MT) and for all the ROAD TYPES in a group. The relevant columns to be filled with FREIGHT/INSURANCE/STORAGE/LOADING/UNLOADING/OTHER EXPENSES (if any) and Freight/Insurance charges (if any). QUOTE PRICES TO INCLUDE ALL PACKING/FREIGHTING CHARGES (IF ANY) AND Freight/Insurance charges (if any).</p>											
<p>Terms &amp; Conditions that the above quoted prices are correct as per the best of My/Your Knowledge:</p>											
<p>1. The quoted price should be valid for a period of 12 months from the date of contract.</p>											
<p>2. The rate calculation/estimation will be as per the ESCALATION/INFLATION/INDEXATION CLASS mentioned under E Price Bid.</p>											
<p>3. The rate calculation/estimation will be as per the ESCALATION/INFLATION/INDEXATION CLASS mentioned under E Price Bid.</p>											
<p>4. The rates should be on DOOR DELIVERY basis including labour charges, loading, unloading and other incidental expenses like Tolls, ROY, L&amp;C, etc.</p>											
<p>5. In cases where GST is not quoted, equivalent ITC will be considered for calculation.</p>											
<p>6. Invoicing will be done based on actual distance of the warehouse store (delivery location) provided at the time of dispatch.</p>											
<p>7. No charges for detention of vehicles will be claimed.</p>											
<p>8. No other charges in any form except covered above shall be claimed.</p>											
<p>9. ITC price for each group (Group A, Group B and Group C) will be based on the average price quoted for all types of vehicles (5MT/7MT and 9MT) in each group.</p>											
<p>10. 50% rate contract will be issued group wise to the 11 transporters.</p>											
<p>11. After completion of contract period of one year, the contract shall be extended for further one more year on mutual agreement.</p>											

Vendor  
25/10/24



Serial No.		Route Name		From State	Destination State	5MT vehicle-Full Load (Rate/Km) Rates inclusive of all taxes except GST (in INR)	7MT vehicle-Full Load (Rate/Km) Rates inclusive of all taxes except GST (in INR)	9MT vehicle-Full Load (Rate/Km) Rates inclusive of all taxes except GST (in INR)	Total Rate= (5MT vehicle-Full Load (Rate/Km)+7MT vehicle-Full Load (Rate/Km) +9MT vehicle-Full Load (Rate/Km)) {Total=5+6+7} in INR	HSN Code for the Item	% of GST for corresponding HSN Code	GST Amount in INR	Total Value (8+11) in INR
1		2		3	4	5	6	7	8	9	10	11	12
		VENDOR NAME											
		Transportation of Electronic Items and accessories to various places in the Indian states - Ongoing Commitments from ITI Limited, Hyderabad (UP State)/Srinagar (J & K)/Delhi to below mentioned State/Region.											
1	Route-1	Srinagar (J & K)	Ladakh						0			0	0
		J&K							0			0	0
		Himachal Pradesh							0			0	0
2	Route-2	Delhi/Gurgaon	Srinagar (J & K)						0			0	0
Average of all vehicles (SMT/7MT/9MT)													
Note: It is mandatory that Bidder should submit quote (rate/km) for all the types of VEHICLES (SMT/7MT/9MT) and for all the ROUTES in a group. (All the relevant Columns to be filled with PERCENTAGE / NUMERICAL Values ONLY, ELSE will be treated as INCLUDED in FOR Site Total Price) Quoted Price is including of Packing/consolidating charges (if any) and Freight/Insurance charges (if any).													
<b>Terms &amp; Conditions</b>													
1. We hereby declare that the above quoted prices are correct as per the best of My/our Knowledge.													
2. The quoted rates should be valid for minimum one year from the date of PO/Rate Contract.													
3. The rate escalation/escalation will be as per the ESCALATION/DE-ESCALATION CLAUSE mentioned under E (Price Bid).													
4. The Rates should be on DOOR DELIVERY basis including labour charges, Loading & unloading and other incidental expenses like Tolls, F.O.V, L.R, etc.													
5. In case where GST is not quoted, equivalent RCM will be considered for taxation.													
6. Including or Excluding GST is not quoted, equivalent RCM will be considered for taxation.													
7. No charges for detention of vehicles on actual distance of the warehouse store (delivery location) provided at the time of dispatch.													
8. No other charges in any form except covered above shall be claimed.													
9. All rates for each group (Group A, Group B and Group C) will be based on the average price quoted for all types of vehicles (SMT/7MT and 9MT) in each group.													
10. PO/Rate contract will be issued group wise to the LI Transporters.													
11. After completion of contract period of one year, the contract shall be extended for further one more year on mutual agreement.													

Vendor  
25/10/24

“हिंदी केवल एक भाषा नहीं बल्कि हमारी राष्ट्रीय पहचान है।”



**आईटीआई लिमिटेड**

नेटवर्क सिस्टम्स यूनिट - वित्त  
दूरवाणीनगर, बेंगलूर - 560 016, भारत  
फोन : +91(80) 2566 0503  
: +91(80) 2565 1714  
ई-मेल : cfm\_nsu@itiltld.co.in  
CIN No.: L32202KA1950GOI000640

**ITI LIMITED**

Network Systems Unit - Finance  
Dooravaninagar, Bangalore - 560 016, India  
Phone : +91 (80) 2566 0503  
: +91 (80) 2565 1714  
E-mail : cfm\_nsu@itiltld.co.in  
GSTIN No.: 29AAACI4625C2ZU

**MANDATE FORM FOR PAYMENT**

- |                                |  |
|--------------------------------|--|
| 1. Beneficiary Name & Address: | ITI Limited, Network Systems Unit<br>Dooravaninagar, Bangalore 560 016                   |
| 2. Bank, Branch Name & Address | State Bank of India<br>Industrial Finance Branch, Residency Road,<br>Bangalore - 560 025 |
| 3. Bank Account Number         | 10637729843  |
| 4. Bank MICR Code              | 560002016  |
| 5. Bank RTGS/ IFSC Code        | SBIN0009077  |
| 7. Type of Account             | CC A/C   |
| 8. PAN NO.                     | AAACI4625C   |

I do hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, the customer will not be responsible.

Yours faithfully

For ITI Limited, N.S. Unit

*Kanchana*

KANCHANA

**KANCHANA**  
Authorized Signatory  
Network Systems Unit.  
ITI Limited, Dooravaninagar,  
Bangalore - 560 016.

## **ADDITIONAL INSTRUCTIONS FOR VENDORS**

The bidders are required to submit soft copies of their bid electronically on the e-Wizard Portal using valid Digital Signature Certificates. Below mentioned instructions are meant to guide the bidders for registration on the e-Wizard Portal, prepare their bids in accordance with the requirements and submit their bids online on the e-Wizard Portal. For more information, bidders may visit the Portal (<https://itilimited.ewizard.in>)

### **1. REGISTRATION PROCESS ON ONLINE PORTAL**

- a) Bidders to enroll on the e-Procurement module of the portal (<https://itilimited.ewizard.in>) by clicking on the link “Bidder Enrolment”.
- b) The bidders to choose a unique username and assign a password for their accounts. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. This would be used for any communication from the e-Wizard Portal.
- c) Bidders to register upon enrolment, with their valid Digital Signature Certificate (Class III Certificates with signing and Encryption key) issued by any Certifying Authority recognized by CCA India with their profile.
- d) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- e) Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.
- f) After registration send mail to Helpdesk: [helpdeskeuniwizarde@gmail.com](mailto:helpdeskeuniwizarde@gmail.com) for Account activation.
- g) As per portal norms Registration Fee will be applicable.

### **2. TENDER DOCUMENTS SEARCH**

- a) Various built-in options are available in the e-Wizard Portal like Department name, Tender category, Estimated value, Date, other keywords, etc. to search for a tender published on the Online Portal.
- b) Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective ‘Interested tenders’ folder.
- c) The bidder should make a note of the unique Tender No assigned to each tender, in case they want to obtain any clarification/help from the Helpdesk.

### **3. BID PREPARATION**

- a) Bidder should take into account any corrigendum published on the tender document before submitting their bids.

- b) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
- c) Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that needs to be submitted. Any deviations from these may lead to rejection of the bid.
- d) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/XLSX/PNG, etc. formats.

#### **4. BID SUBMISSION**

- a) Bidder to log into the site well in advance for bid submission so that he/she uploads the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- b) The bidder to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- c) Bidders to note that they should necessarily submit their financial bids in the prescribed format given by department and no other format is acceptable.
- d) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, the opening of bids, etc. The bidders should follow this time during bid submission.
- e) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data, which cannot be viewed by unauthorized persons until the time of bid opening.
- f) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- g) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- h) The off-line tender shall not be accepted and no request in this regard will be entertained whatsoever.
- i) As per portal norms Tender Processing Fee will be applicable.

#### **5. AMENDMENT OF BID DOCUMENT**

At any time prior to the deadline for submission of proposals, the department reserve the right to add/modify/delete any portion of this document by the issuance of a Corrigendum, which would be published on the website and will also be made available to the all the Bidder who has been issued the tender document. The Corrigendum shall be binding on all bidders and will form part of the bid documents.

## **6. ASSISTANCE TO BIDDERS**

- a) Any queries relating to the tender document and the terms and conditions contained there in should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- b) Any queries relating to the process of online bid submission or queries relating to e- Wizard Portal, in general, may be directed to the 24x7 e-Wizard Helpdesk. The contact number for the helpdesk is 8448288994/86/87/89/88/81/90/92/82 011-49606060, 07903269552, 9355030608, 9055030613, 7903810198, 9355030606, 9315620706, 9355030623, 9355030628, 8800526452, 9205898228, 9122643040, 9355030604, [eprochelpdesk.01@gmail.com](mailto:eprochelpdesk.01@gmail.com), [eprochelpdesk.44@gmail.com](mailto:eprochelpdesk.44@gmail.com) , [eprochelpdesk.06@gmail.com](mailto:eprochelpdesk.06@gmail.com)
- c) The tender inviting authority has the right to cancel this e-tender or extend the due date of receipt of the bid(s).
- d) The bid should be submitted through e-Wizard portal (<https://itilimited.ewizard.in>)only.
- e) All payments should be done through e-Wizard Payment gateway.